

Excellence in Creative Activities Award Checklist

The following checklist should be used as the coversheet for the nominee's application.

Name: _____

Panther ID: _____

Title: _____

Academic Rank: _____

Department: _____

Year started at FIU: _____

Have you won this award before? _____

If yes, date award won: _____

*The following documents must be uploaded in a **single pdf file**.*

1. Curriculum Vitae

- A CV spanning ONLY the past 5 years.
- The CV should highlight mainly the nominee's accomplishments in creative activities.

2. Narrative Description

- A 3-page (1,500 word) description highlighting the nominee's accomplishments in support of the criteria listed above.
- Emphasize the creative activities accomplished while at FIU, and describe the quality of artistic practice, visibility, significance and impact to the field and the community.

3. Supporting Letters

- Include a maximum of three (3) letters of support that speak directly to the nominee's achievements in creative activities.
- If more than 3 letters are included, only the first three letters will be considered.
- It is the responsibility of the nominee to use their best judgement to ensure that conflict of interest is avoided while soliciting letters of support for this application.