**Florida International University**

**Health, Safety, and Wellness Committee of the Faculty Senate**

**Minutes of Meeting, Tuesday, September 20, 2016**

**Present:** Deborah Sherman, Dietrich Lorke, Sabyasachi Moulik, Andrea Raymond, William Darrow, Ray Thomlison

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| **Topic** | **Discussion** | **Outcome** |
| * Welcome to Members
* Review of End-of Year Report June, 2016
* Selection of Chair
* Sharing Responsibility of Committee members to take and post meeting minutes
 | * Brief discussion of committee history
* Review of End of Year 2016 Report
* Past agreement to share minute taking
 | * Re-election of D. Sherman as Chair
* Committee members agreed to rotate minute taking and posting. A. Raymond agreed to take minutes for the next meeting
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| Charge of the HSW committee | * Review of Constitution Bylaws
* Charges of the HSW committee by Faculty Senate Steering Committee for academic year 2015-2016
 | * Confirmation of past and present charges of the HSW Committee
* Decision of Committee members to identify the overarching concepts of safety and health/wellness
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| Safety Topics:* Active Shooter
* Emergency Management
* Substance Use on Campus
* Availability of Emergency Triage Contact lists in Colleges/Schools/Units
* Background Checks
* Zika Virus Impact on the FIU Community and Prevention Measures
 | * Confirmation of prioritizing work collaborative efforts with Chief Casas (Public Safety) and Ruben Almaguer regarding active shooter senarios and emergency situations.
* Discussion of the use of instructional materials (i.e. voice over powerpoints or videos), created by FIU Public Safety or Emergency Management or use of nationally available materials adopted for the FIU community for presentation at Faculty Assembly meetings of Colleges in Fall and Spring semesters and inclusion in student Blackboard (on campus, hybrid and online courses).
* Discussion of concerns of Vice-Chair of Faculty Senate, Dr. Jorg Rheinhold, expressed during Faculty Senate HSW June report to include the issue of substance use on campus.
* Discussion of Provost Ken Furton’s request to determine if an Emergency Triage List of Contacts has been developed and disseminated in each College/School/Unit.
* Discussion of collaborations between FIU College of Medicine and the Florida Board of Health in prevention of the transmission of the Zika virus.
* Discussion of background checks for FIU Employees and Students
* Discussion related to the identification of Faculty Senate Champions in each College/School/Unit to move forward HSW committee initiatives for the upcoming academic year 2016-2017.
* Discussion of the identification and training by Public Safety and Emergency Management of “first responders” (Administrators/Staff/Faculty) in each College/School/Unit to take emergency actions.
 | * Meeting will be arranged by D. Sherman to have a joint meeting of the committee with Chief Casas and Ruben Almaguer to determine next steps of the committee to promote safety for the FIU community, as well as issues related to substance abuse on campus, Emergency Triage Contact Lists, and Background Checks.

Meeting Date scheduled for Thursday, October 6th at 11 am. (Room to Be Determined).* A. Raymond will seek information regarding levels of background checks, and background checks required by HR at FIU, and Background Checks at the University System level.
* D. Lorke will seek information regarding Zika prevention measures at FIU and discussions with the Florida Board of Health by members of the College of Medicine.
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| Wellness Topics:* Reorganization of FIU Health and Student Services
* Substance Abuse on Campus
* Note: On September 21st an email was sent by the Chair of the Faculty Senate Steering Committee, Kathleen Wilson, to include committee investigation of concussions of student athletes.
 | * Discussed committee’s meeting with Oscar Loynaz, Director of Student Health Services in Spring, 2016 regarding reorganization of FIU Health and Student Services.
* Discussion of the request to have O. Loynaz as a guest speaker at the Faculty Senate to discuss current student/faculty health services.
* B. Marrow informed the committee that a study was conducted which was influential in the decisions to reorganize FIU Health and Student Services. He identified T. Page and B. Amick as members of the Stemple College who participated in the study and could be asked to present a balanced discussion regarding the reorganization.
* Need for an update from O. Loynaz regarding Student Health Services and his experience regarding substance abuse on campus and concussions in FIU athletes.
 | * D. Sherman will ask the Faculty Senate Steering Committee to invite O. Loynaz to address student and faculty health services available at FIU and impact of the reorganization on student and faculty health outcomes.
* D. Sherman will call O. Loynaz regarding for an update regarding Student Services and his experience regarding substance use on campus and concussions of FIU athletes.
* W. Darrow will contact T. Page and invite him to present to the committee the results of the study regarding FIU Health and Student Services reorganization.
* Follow-up: T. Page is willing to present the study results at the committee meeting scheduled for Tuesday, October 11th at 11 am. (Room to Be Determined).
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