

University Graduate Council
GL 220 – 3:00-5:00 p.m.
September 5, 2013
Minutes

Members present: Fred Blevens (SJMC), Chair, Adis Beesting (Library), Winifred Elysse Newman (CARTA), Karlene Cousins (BU), Liz Cramer (ED), Jinlin Zhoa (HM), Matthew Mirow (Law), Cheng-Xian Lin (Charlie) (EG), Lidia Kos, (Graduate School), Laura De Carli (AS), Alok Deoraj (CPHSW), Sahar Ajabshir, Vice Chair, GPSC (Graduate Student)

Guests: Delano Gray, Chair, Faculty Senate, Juneisy Hawkins, Administrative Assistant, Faculty Senate, Susan Himburg, Director, Office of Academic Planning & Accountability, Carolina Zapata, Office of Academic Planning & Accountability

1. The meeting was called to order at 3:00 p.m. and the agenda was approved without corrections.

2. Orientation for members

- Review of 2012 annual report and bulletin calendars. Members must attend all hearings scheduled on Friday mornings as indicated on the Curriculum Calendar.

3. Election of Chair, Vice-Chair, & Secretary

- Fred Blevens was nominated and elected Chair.
- Winifred Newman was nominated and elected Vice-Chair
- Adis Beesting was nominated and elected Secretary.

4. New digital submission process.

- Hands on training will be available. The electronic submission process will be at the University level, not the College level. That process will remain the same.
- All curriculum documents will be available for viewing on-line. The chairs will be able to make changes to the documents. Only the Chair of the Graduate Council, Undergraduate Council, & the Curriculum Committee will have access to update the submissions.

- Visitors may comment on the submissions on the Sharepoint site.
- All curricular submissions are included, not only the materials for hearings.

5. Establish times and dates for policy meetings.

- First Thursday of each month at 3:00 p.m. with cancellations when the Council has no business.

6. Consideration of guidelines for online doctoral programs.

- The current document includes the work of many discussions on the guidelines and strikes the right balance between being guidelines and being too prescriptive.
- Editorial corrections were made to the document.
- Correction – Doctoral degree programs that are focused on research (Ed.D., Ph.D.) or professional practice.
- Remove the University Curriculum Committee from the document since these guidelines are for graduate programs only and the Council has sole jurisdiction over graduate issues.

Motion: Moved that the Graduate Council adopt the guidelines for online doctoral programs and recommended their adoption to the Faculty Senate.

Motion passed unanimously.

7. Adjourned at 4:08 p.m.

Respectfully submitted by Adis Beesting, Secretary