**FS WAC/Gordon Rule Oversight Ad hoc Committee**

Meeting Minutes:

Sept 23, 2014

2:30-4:00

DM 252

Faculty Senate President: Kathleen Wilson, Music

Gordon Rule Oversight Ad Hoc Committee Members in attendance:

Gerardo Aladro, Mathematics; Michael Creeden, English: Writing and Rhetoric Program;

Paula Gillespie, Center for Excellence in Writing; Tim Goddard, Criminal Justice; Kimberly Harrison, English: Writing and Rhetoric Program; Barbara King, Mathematics Education; Marcy Lowenstein, Biology; Brian Peterson, History; Nicholas Temple, Communication Arts; Paul Warren, Philosophy;

Absent:

Wilmer Arellano, Engineering

**1. Gordon Rule at FIU**

Kathleen Wilson provided the context behind the committee’s creation: while Faculty Senate had previously approved a document defining Gordon Rule requirements, there was no committee providing oversight of Gordon Rule courses. Given that FIU has had a Writing across the Curriculum effort in place since 2010, and given that WAC best practices suggest that a quality WAC program should have some input to writing-intensive courses, the Gordon Rule Oversight Ad Hoc Committee was formed.

**2. Action Items**

***Nomination of Chair and Co-Chair***

Paul Warren nominated Kimberly Harrison and Mike Creeden as chair and so-chair, respectively. Paul Gillespie seconded. All were in favor.

***Definition of Committee Goals***

The committee agreed upon the goals as defined in the Policies and Procedures document:

* Promotion of WAC Initiatives
* Advocacy of WAC-related initiatives
* Oversight of Gordon Rule Courses

***Definition of Proposal Process***

*For Existing Gordon Rule Courses:*

Given the extremely short approval timeline for curriculum changes for AY 2015-2016, the committee agreed to provisionally approve all current Gordon Rule Courses. These courses should be submitted for formal approval in Fall 2015.

*For New Gordon Rule Courses:*

Faculty wishing to submit new Gordon Rule courses for Fall 2015 should submit a course syllabus, writing assignment sheets (assignment descriptions), and grading criteria to writing@fiu.edu. New Gordon rule courses should be submitted by October 10, 2014. The committee will review new course proposals and reply to submitter by October 21.

*Development of Assessment Criteria*

The committee approved the criteria on the Gordon Rule Assignments checklist.

*Timeline for Submission*

See above, under New and Existing Gordon Rule Courses.

**4. Next Meeting**

The next meeting is scheduled for Monday, October 20.

4. Meeting Schedule