**Faculty Senate Technology Committee: Minutes from Nov. 17, 2015 Meeting**

**Members Present**: Marissa Ball, Library; Malik Benjamin, CARTA; Joseph Cilli, Hospitality; Matthew Hagood, Media Technology; Gerard Klonarides, Business; Bill Ritzi, Education; Michael Sheerin, CoJMC; Caroline Simpson, CAS;

**Members Absent:** Richard Beaulaurier, RSCPHSW; Ali Marie Galindo, CNHS; ; Anthony McGoron, Engineering; Andy Rico, FIUOnline; Elizabeth Rockowitz, Medicine; Hannibal Travis, Law.

1. Correction/Finalization of Minutes from Sept. 29 and Oct. 20, 2015
	* Change “CoJMC” to “SJMC” for Michael Sheerin’s affilation
	* Add Bill Ritzi as being present at both meetings
2. Chair’s Announcements
	* Update on Faculty Tech Survey update:
		+ Matt Hagood’s office (Media Tech) provided a list of current IT services to include in the survey
		+ The next step is to include sofware/programs available
		+ Please contact Caroline if there is something in particular to include
	* Dates for Spring 2016 meetings finalized:
		+ Tuesday, Jan. 26 12pm
		+ Thursday, Feb. 11 2pm
		+ Tuesday, March 22, 12pm
		+ Friday, April 22nd, 11am
3. Update on placing a FSTC member on the Student Tech Fee Committee (see information below)
	* A history of FSTC involvement on the Student Tech Fee Advisory committee
	* Motion from Bill Ritzi to recommend to the Faculty Senate that the FSTC/Faculty Senate appoint the two faculty representatives to the Student Technology Fee Advisory committee. Seconded by Malik Benjamin — unanimous approval.
	* ***Action Item: Caroline will contact the CIO, Bobby Grillo to discuss the matter, and pursue with the Faculty Senate as needed***
4. Spring meetings:
	* Tuesday, Jan. 26 12pm
	* Thursday, Feb. 11 2pm
	* Tuesday, March 22, 12pm
	* Friday, April 22nd, 11am
	* Let Caroline know if there are any major problems with the dates
5. Update on Adobe Connect connection issues brought up last meeting
	* Andres Rico provided the support logs from FIUOnline via email to Caroline; they are available if you want them but because they include all issues, it is difficult to discern any pattern (such as increased difficulty with video connections to off-campus sites)
6. Matt Hagood: update on streamlining process for faculty reporting problems with Blackboard.
	* New support process expected to roll out in January; draft of infographic for process was provided to the committee
	* There was a recommendation to add Hybrid courses to Matt’s infographic; he agreed.
	* There was a recommendation to place the finalized infographic in classrooms as well.
7. Any Other Business
	* [lynda.com](http://lynda.com) launch coming soon. This is a video content resource for training and course enrichment that will replace Atomic Learning. Funded by Tech Fee, 3 year site-wide license.
		+ Blackboard API available — they will work on the integration
		+ student tracking —  who has watched what, for how long, etc.
8. Follow-up on issue of how hybrid courses will be supported (assigning of assistants, instructional designers?)
	* by Summer the vision of how hybrids will work, be supported, etc. will/should be fleshed out — especially with the pilot program
	* Some input from faculty is occuring, but the process is a work in progress:
		+ The pilot faculty are providing feedback this semester.
		+ The Faculty Senate Online Committee had someone from the upper administration speak to their committee; Joe Cilli will forward the mintues to our committee.
			- ***Action Item for Joe Cilli: Forward Online committee minutes on this topic to our committee.***

Next meeting will be Dec. 8th at 1:00pm. Location PC 535.