



DO NOT TYPE IN THIS BOX
 Bulletin #: _____
 Academic Year: _____

**FLORIDA INTERNATIONAL UNIVERSITY
 GRADUATE PROGRAM PROPOSAL**

Changes to a Graduate Certificate

INSTRUCTIONS: Please Type. Fill out this form **completely**.

School/College _____

Div./Dept. _____

Certificate Title: _____

Proposed Implementation Date: _____

PROPOSAL REQUESTED BY:

Faculty Contact _____ / ____/20

(Type Name)

(Signature)

(Email address)

(Phone Number)

Chair (Dept./Div.) _____ / ____/20

(Type Name)

(Signature)

Chair (Curr. Comm.) _____ / ____/20

(Type Name)

(Signature)

College/School Dean _____ / ____/20

(Type Name)

(Signature)

NO HEARING REQUIRED. PLEASE SUBMIT ORIGINAL FORM.

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Academic Year: _____

CHANGES TO GRADUATE CERTIFICATE

PLEASE SUBMIT THIS FORM WITH YOUR PROPOSAL

Please fill out the coversheet in its entirety.

The proposal must include the following elements using the current graduate catalog:

- I. List old certificate's prescribed courses, other requirements, credits, and page number (left column)
 - II. List new certificate's prescribed courses, other requirements, and credits (**right column, use red font to denote additions to text and strikethrough feature to denote omissions**)
 - III. Include a brief rationale for the change
-

Complete the checklist that begins on the following page.

	YES	NO	N/A
1. Do all courses exist in the current catalog?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. If courses are not in the current catalog, are they proposed in the same Curriculum Committee bulletin as this proposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. If courses are not in the current catalog or proposed in this same bulletin, were they approved in a previous curriculum bulletin?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • If yes, attach a separate sheet indicating each course number, name, bulletin number, and bulletin date. • If the answers to 1, 2, or 3 are no, do not submit the proposal. Address the course issues first. 			
4. Do courses listed have the correct course prefixes, official titles, course numbers, and number of credits?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do course descriptions match the existing catalog or proposed course descriptions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are all courses to be added taught in the same proposing department?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are courses to be deleted taught in the same proposing department?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • If the answer to 6 or 7 is no, do you have written approval/acknowledgment of the other department(s)? The written approval(s) or acknowledgment(s) must be attached to the proposal. (You must have written approval before submitting this document.) 			
8. Does this change affect the courses measuring Student Learning Outcomes (SLOs) or Program Outcomes (POs) for the certificate program? (For a copy of the assessment reports, please send a request to assessment@fiu.edu .) If yes, please submit revised SLOs and POs to assessment@fiu.edu for approval. Documentation of approval must be attached.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	NO	N/A
9. Have you contacted the Office of Academic Planning and Accountability to determine if the proposed changes to the certificate program constitute a substantive change that requires notification or a prospectus to be submitted to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)? Please do so prior to submitting this form if you answer yes to any of the questions below.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Will significant additional equipment be needed deliver the revised certificate program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Will significant additional facilities be needed to deliver the revised certificate program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Will significant additional financial resources be needed to deliver the revised certificate program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Will a significant amount of new content be required? (Significant is defined as equal to or greater than 25% new content.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> ○ Changing 25% or more of the content of an existing certificate program constitutes a “significant departure” from the institution’s existing programs and requires SACSCOC notification (or approval) prior to implementation. Whether to notify or to seek approval from SACSCOC depends on the amount of new content required. How much new content will be required for the revised certificate program? (Please check the appropriate percent range below.) <ul style="list-style-type: none"> <input type="checkbox"/> 25%-49% of the certificate program’s content, which requires notification to SACSCOC prior to implementation <input type="checkbox"/> 50% or more of the certificate program’s content, which requires SACSCOC approval prior to implementation; approval must be obtained according to SACSCOC deadlines 			
– Will a significant number of new faculty members be required to deliver the revised certificate program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
– Will significant additional library/learning resources be needed to deliver the revised certificate program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- | | YES | NO | N/A |
|---|--------------------------|--------------------------|--------------------------|
| <ul style="list-style-type: none"> - Will at least 25% of the certificate program be offered at a new location geographically apart from the main campus? (If yes, please check the appropriate percent range below.) <ul style="list-style-type: none"> <input type="checkbox"/> 25%-49% of the certificate program will be offered at a new location, which requires notification to SACSCOC prior to implementation <input type="checkbox"/> 50% or more of the certificate program will be offered at a new location, which requires SACSCOC approval prior to implementation; approval must be obtained according to SACSCOC deadlines | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <ul style="list-style-type: none"> - Will the revised certificate program enter into a collaborative academic arrangement that includes the initiation of a dual academic program with another institution? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <ul style="list-style-type: none"> - Will the revised certificate program enter into a contract by which an entity not eligible for Title IV funding offers 25% or more of the program (e.g., international university)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Graduate Certificate in Japanese Studies

Steven Heine, Director, Asian Studies

Coordinating Committee

Matthew Marr, Global and Sociocultural Studies and Asian Studies

Amy Marshall, Japanese History

Eric Messersmith, Asian Studies

Lidu Yi, Art and Art History

The objective is to provide interdisciplinary graduate instruction in the culture and society of Japan within the context East Asian area studies. This program is available to students who are enrolled in the Asian Studies M.A., as well as students in other programs who wish to develop a specialized focus on Japan. This certificate program is open to degree-seeking students only.

Certificate Requirements: (15 credits)

Core Courses: (9 credits)

Must choose three of the following:

ASN 5050	Methods in Asian Studies	3
ASN 5130	Zen and the Arts	3
ASN 5315	Topics in Modern Asia	3
ASH 5446	Readings in Japanese History	3
FOW 5934	Special Topics in Language/Literature	3
SYD 5656	Global Japan	3

Electives: (6 credits)

ARH 5550	Advanced Arts of China and Japan	3
ASH 5905	Readings in Asian History	3
ASH 5930	Topics in Asian History	3
ASN 5120	Religion and Society in Japan	3
ASN 5131	Zen and the Arts II	3
ASN 5211	Asian Cultures and Influences	3

ASN 5306	Applying Asian Cultural Values in Business	3
ASN 5815	Studies of East Asian Texts	3
ASN 5910	Independent Research in Asian Studies 1-6	3
ASN 5932	Special Topics in Asian Studies	3
ASN 6930	Seminar in Asian Studies	3
INR 5543	International Politics Economy of East Asia	3
INR 5544	The New Asian Century	3
RLG 5352	Religions of East Asia	3
RLG 6319	Seminar in Asian Religions	3
SYD 6655	Seminar on Social Change in Asia	3

Other courses can be approved by permission of the Program Director and Coordinating Committee.

For more information, contact the Asian Studies office, SIPA 505. Email: asian@fiu.edu; phone: (305) 348-1914; website: <http://asian.fiu.edu>.

ite: mesc.fiu.edu.

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Certificate Requirements: (15 credits)

Core Courses: (9 credits)

Three courses on Japanese Studies. See sample

listing below:

ARH 5550	Advanced Arts of China and Japan	
ASN 5129	Religion and Society in Japan	
ASN 5130	Zen and the Arts	3
ASN 5131	Zen and the Arts II	
ASN 5315	Topics in Modern Asia	3
ASH 5446	Readings in Japanese History	3
FOW 5934	Special Topics in Language/Literature	3
JPN 5907	Independent Study	
INR 5543	International Politics Economy of East Asia	
SYD 5656	Global Japan	3

Electives: (6 credits)

Two courses on Asian or comparative studies. See sample listing below:

ASH 5905	Readings in Asian History	3
ASH 5930	Topics in Asian History	3
ASN 5050	Methods in Asian Studies	3
ASN 5211	Asian Cultures and Influences	3
ASN 5306	Applying Asian Cultural Values in Business	3
ASN 5815	Studies of East Asian Texts	3
ASN 5910	Independent Research in Asian Studies 1-6	3
ASN 5932	Special Topics in Asian Studies	3
ASN 6930	Seminar in Asian Studies	3
INR 5543	International Politics Economy of East Asia	3
INR 5544	The New Asian Century	3
RLG 5352	Religions of East Asia	3
RLG 6319	Seminar in Asian Religions	3
SYD 6655	Seminar on Social Change in Asia	3

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